



The red highlighted text has been approved by the club committee and is subject to approval at the next club meeting on the 2<sup>nd</sup> June 2025

## **BURY CLARION CYCLING CLUB RULES**

Bury Clarion Cycling Club Rules As amended at Ordinary General Meeting on 27<sup>th</sup> January 2025

1. The Club shall be known as 'BURY CLARION CYCLING CLUB'.
2. The club's prime aim is good fellowship and promotion of all kinds of cycling.

### **MEMBERSHIP**

3. All members should adhere to the Clubs inclusion and diversity statement. We want everyone who wants to be involved in cycling and participate in club activities, to be able to do so in a safe, accessible and supportive environment.
4. The annual membership fees shall be set by the club committee at the last meeting each year.
5. **Membership lasts from 1<sup>st</sup> January until 31<sup>st</sup> December. Membership shall cease on 31<sup>st</sup> December each year. Subscriptions paid by new members on or after 1<sup>st</sup> September shall remain valid for membership until 31<sup>st</sup> December of the following year. Membership shall have deemed to have lapsed if not renewed by the end of February each year.**
6. Fees include subscription to the National Clarion Cycling Club.
7. There are six classes of Membership:
  - a. Ordinary members. All ordinary members can race and, if amateur, are eligible for club championship awards for Bury Clarion Cycling Club.
  - b. Second claim associate racing members. These are members that have paid their National Clarion subscription via a section other than Bury and are not eligible for Bury Clarion Cycling Club awards.
  - c. Junior (U18) members. These members are eligible for BCCC awards.
  - d. Student members over 18. Student members are required to produce a valid student card when required. These members are eligible for Bury Clarion Cycling Club awards.
  - e. Life members of the National Clarion Cycling Club qualify as ordinary members of Bury Clarion Cycling Club. If any life member races for Bury Clarion Cycling Club they must pay the full membership yearly fee, less that part payable to the National Clarion Cycling Club and will then be eligible for Bury Clarion Cycling Club awards.
  - f. Honorary Membership of Bury Clarion Cycling Club is purely commemorative.  
These members are not automatically members of the National Clarion Cycling Club unless they pay the appropriate fee. The club committee appoints honorary members,

providing there is Quorum, being a minimum of 6 officers present and their decision is unanimous.

8. Apart from second claim associate racing members (b) and honorary members (f), all members comprise the Bury Section of the National Clarion Cycling Club and have voting rights in any matters relating to National Clarion dealt with at BCCC meetings.
9. All candidates for membership apart from, honorary members (f), shall complete the Bury Cycling Club application membership form online at [www.buryclarion.co.uk/membership](http://www.buryclarion.co.uk/membership) and submit this with the membership fee via the club website payment system. Alternatively, contact the Club Treasurer or Administrator for a manual application form and submit membership payment as directed by them.
10. The Club reserve the right to refuse or withdraw membership in the event of conduct which brings the club into disrepute by committing criminal offences affecting any other club member or member of the public. Any such conduct should be referred directly to the police for investigation by the affected party. Less serious incidents of misconduct can be reported to and assessed by the Bury Clarion Cycling Club Committee, with a Quorum and unanimous decision, which, can result in written advice in the first instance, withdrawal of membership without reimbursement for any further instances.
11. The Club shall keep a register of members' names, contact details and addresses within the General Data Protection Regulation (GDPR) 2018. Membership details, of those which are not renewed each year will be deleted in compliance with the GDPR and members information will not be shared with any party outside of the club without permission of the member and only used for the purposes agreed to under our membership.

## **COMMITTEE**

12. The Club officers shall consist of Chair, **Administrator, Treasurer, Racing Organiser, Membership Administrator, Social Organiser, Web and Social Media Administrator**. The officers may co-opt up to 6 further members to the committee. The committee shall consist of the club officers plus any co-opted members. Other members may carry out tasks relating to the smooth running of the club.
13. These committee positions shall retire, be selected or renewed at the Annual General Meeting of the Club.
14. Nominations and/or volunteers for committee positions can be confirmed at the Annual General Meeting of the Club.
15. Any member with any objections to the selection of the committee members should contact the Club Chair and their views will be considered.

16. The Secretary shall record all minutes of Meetings and monitor the implementation of actions decided within the meeting.

### **FINANCIAL**

17. The financial year shall commence on 1st January and end on 31st December, after which date the Treasurer shall prepare Financial Statements, which after being examined by the elected accounts examiner shall be submitted to the Annual General Meeting.
18. All proposals relating to significant financial outlay shall be circulated to all members 14 days before an OGM, when the motion will either be adopted or rejected. A significant outlay would involve an amount of over £1,000

### **GENERAL**

19. The Annual General Meeting shall be held not later than the end of February each year
20. The club will affiliate to those bodies, which the committee see fit for the purposes of promoting or maintaining the objects of the Club.
21. No alteration in or addition to these rules shall be made, except with the consent of at least two thirds of the members present at an Ordinary or Special General Meeting called by the secretary with the notices being sent in good time to be with all members 14 days before the meeting stating the time, date and venue.
22. The Quorum for any meeting shall be six paid up members at the commencement of the meeting. A quorum is necessary to determine and adapt any motion. A meeting without a quorum should be minuted. In the case of a tied vote the chair has an additional vote to decide the issue. This should normally accord with convention that the status quo prevails.
23. In the event of the Club being wound up, after all outstanding debts have been paid, all the assets and trophies shall become the property of the National Clarion Cycling Club. All archive material to be deposited with Bury Archive.
24. Club business, including any changes to the wording of Club rules, can be decided by the Club Committee, obtaining a quorum using a digital messenger service.