

## Bury Clarion Cycling Club Rules June 2025

Bury Clarion cycling Club rules as amended at the Special General Meeting on the 8<sup>th</sup> Jan 2024 with some other changes at the OGM on the 2<sup>nd</sup> June 2025

- 1 The Club shall be known as “BURY CLARION CYCLING CLUB”.
- 2 The Club's prime aim is good fellowship and promotion of all kinds of cycling.
- 3 All members should adhere to the Club's inclusion and diversity statement. We want everyone who wants to be involved with cycling and participate in Club activities, to be able to do so in a safe, accessible and supportive environment.
- 4 The annual membership fees, shall be set by the Club Committee at the last meeting each year.  
Membership renewals are due no later than the end of February.
- 5 Membership lasts from the date of payment until 1<sup>st</sup> March the following year except for those members who join after 31<sup>st</sup> August in which case membership lasts until 31<sup>st</sup> December of the succeeding year.
- 6 Fees include subscription to the National Clarion Cycling Club.
- 7 There are six classes of Membership:
  - a. Ordinary members: All ordinary members can race and, if amateur, are eligible for club championship awards for Bury Clarion Cycling Club.
  - b. Second claim associate racing members: These are members that have paid their National Clarion subscription via a section other than Bury.  
These members are not eligible for Bury Clarion Cycling Club awards.
  - c. Junior (U18) members pay the annual subscription due to the National Clarion which qualifies them as racing members of Bury Clarion Cycling Club.
  - d. Student members over 18 pay the annual subscription due to the National Clarion which qualifies them as racing members of Bury Clarion Cycling Club. Student members are required to produce a valid student card when required.
  - e. Life members of the National Clarion Cycling Club qualify as ordinary members of Bury Clarion Cycling Club. If any life member races for Bury Clarion Cycling Club they must pay the full membership yearly fee, less that part payable to the National Clarion Cycling Club
  - f. Honorary Membership of Bury Clarion Cycling Club is purely commemorative. These members are not automatically members of the National Clarion Cycling Club unless they pay the appropriate fee. The Club Committee appoints honorary members, providing there is a “quorum”, being a minimum of 4 officers present and their decision is unanimous.

- 8 Apart from second claim and honorary members, all members comprise the Bury Section of the National Clarion Cycling Club and have voting rights in any matters relating to National Clarion dealt with at BCCC meetings
- 9 All candidates for membership apart from (f), honorary members, shall complete the Bury Cycling Club application membership form online at [www.buryclarion.co.uk/membership](http://www.buryclarion.co.uk/membership) and submit this with the membership fee via the Club website payment system. Alternatively, contact the Club Treasurer or Administrator for a manual application form and submit membership payment as directed by them.
- 10 The Club reserve the right to refuse or withdraw membership in the event of conduct which brings the Club into disrepute, by committing a criminal offence affecting any other Club member or member of the public. Any such conduct should be referred directly to the Police for investigation by the affected party. Less serious incidents of misconduct can be reported to and assessed by the Bury Clarion Cycling Club committee, with a “quorum” and unanimous decision which can result in written advice in the first instance, withdrawal of membership without reimbursement for any further instances.
- 11 The Club officers shall consist of  
Chair  
Administrator  
Treasurer  
Racing organiser  
Membership administrator  
Social organiser  
Web and Social media administrator
- The officers may co-opt up to 6 further members to the committee.  
The committee shall consist of the Club officers plus any co-opted members.  
Other members may carry out tasks relating to the smooth running of the Club.
- 12 These committee positions shall retire, be selected or renewed at the Annual General Meeting of the Club.
- 13 Nominations and/or volunteers for committee positions can be confirmed at the Annual General Meeting of the Club
- 14 Any member with any objections to the selection of the committee members should make contact with the club Chair and their views will be considered.
- 15 The Administrator shall record all minutes of meetings, monitor the implementation of actions and tasks decided within the meeting
- 16 The club shall keep a register of members' names, contact details and addresses within the General Data Protection Regulation (GDPR) 2018. Membership details, of those which are not renewed each year will be deleted in compliance with the GDPR and members information will not be shared with any party outside the Club without permission of the member and only used for the purposes agreed to under our membership.
- 17 The financial year shall commence on the 1<sup>st</sup> January and end on the 31<sup>st</sup> December, after which date the Treasurer shall prepare financial statements, which after being examined by the elected accounts examiner shall be submitted to the Annual General Meeting.

- 18 All proposals relating to significant financial outlay shall be circulated to all members 14 days before the AGM when the motion will either be adopted or rejected. A significant outlay would involve an amount of over £1000
- 19 The Annual General Meeting shall be held not later than the end of February each year.

#### GENERAL MATTERS

20. The club will affiliate to those bodies, which the committee sees fit for the purposes of promoting or maintaining the objects of the Club.
21. No alteration in or addition to these rules shall be made, except with the consent of at least two thirds of the members present at an Ordinary or Special general meeting called by the administrator with the notices being sent in good time to be with all members 14 days before the meeting stating the time, date and venue.
22. An Extraordinary General Meeting may be called on the signed requisition of 25 per cent of the membership.
23. The Quorum for any meeting shall be six paid up members at the commencement of the meeting. A quorum is necessary to determine and adopt any motion. A meeting without a quorum should be minuted. In the case of a tied vote the chair has an additional vote to decide the issue. This should normally accord with convention that the status quo prevails.
24. In the event of the Club being wound up, after all outstanding debts have been paid, all the assets and trophies shall become the property of the National Clarion Cycling Club. All archive material to be deposited with the Bury Archive.
25. Club business including any changes to the wording of club rules can be decided by the Club Committee obtaining a quorum using a digital messenger service

Caroline Macfarlane: Chair

Ken Woodward: Admin

3rd Oct 2025